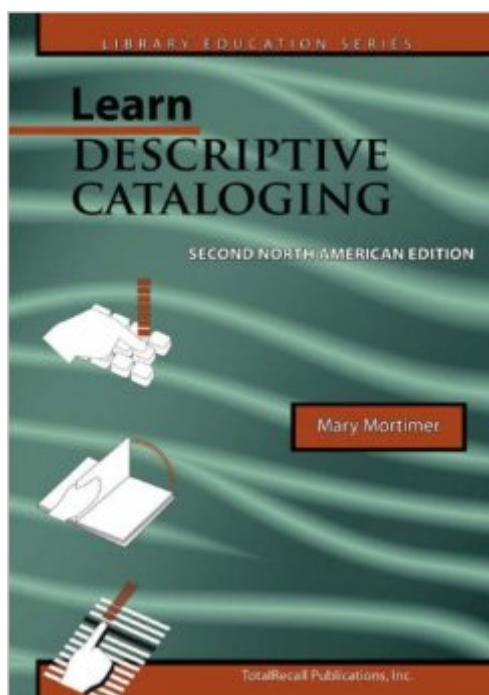


The book was found

Learn Descriptive Cataloging - Second North American Edition (Library Education Series)



Synopsis

LEARN DESCRIPTIVE CATALOGING Second North American Edition A Practical Study Guide For Learning Anglo-American Cataloging Rules MARC 21 Codes And Library of Congress Authorities All the fundamental skills of descriptive cataloging are covered here: using AACR2, and coding descriptions and access points into MARC format. All catalogers, whether professional or paraprofessional, need these basic skills. Consequently, this guide is equally suitable for college students studying library science, and library technicians and others who want to know more about cataloging, with a specific goal or as part of their professional development. Since the bibliographic record is the foundation of all the tools used in a library, from catalog to bibliography to online database, it is important for all library staff to be familiar with at least these basics. This book contains many clear explanations and examples, along with numerous practice exercises that help students master creating MARC descriptions and access points. It includes the relevant MARC codes, a glossary, an index, and answers to exercises at the back of the book. Learn Descriptive Cataloging is one of nine study guides in the Library Education Series. Please see the back of this book for a complete listing, or visit www.totalrecallpress.com for more information. Mary Mortimer is a librarian, library and Internet trainer, author, multimedia developer, and publisher. Since her professional education in the Universities of Sydney and New South Wales, Mary has worked in libraries in Australia, Papua New Guinea and Britain in many capacities. She is a director of DocMatrix Pty Limited in Canberra, Australia, which publishes workbooks to help librarians and assistants develop the practical skills they need in the workplace. These books have been modified for libraries in Southeast Asia, South America and North America. Mary has also developed interactive multimedia programs for librarians, and organizes in-service training for library assistants. She has taught cataloging to library paraprofessionals and professionals, including staff of the National Library of Australia, and in doing so has refined her explanations and examples. The result is this clear and comprehensive study guide that helps students and staff apply cataloging rules and standards sensibly and correctly.

TABLE OF CONTENTS Preface About CatSkill 1. The Catalog 2. The Bibliographic Record 3. International Standard Bibliographic Description 4. Anglo-American Cataloguing Rules Second Edition 2002 Revision 5. MARC 6. Areas of Description 7. Description of Monographs 8. Description of Continuing Resources 9. Description of Nonbook Materials 10. Access Points 11. Authority Control and References 12. Headings for Persons 13. Geographic Names As Headings 14. Headings for Corporate Bodies 15. Series 16. Uniform Titles 17. Cataloging Procedures MARC Codes Answers Glossary Bibliography Index

Book Information

Paperback: 284 pages

Publisher: Total Recall Publications Inc; 2nd ed. edition (May 20, 2007)

Language: English

ISBN-10: 1590958039

ISBN-13: 978-1590958032

Product Dimensions: 8.3 x 0.6 x 11.7 inches

Shipping Weight: 1.4 pounds (View shipping rates and policies)

Average Customer Review: 4.2 out of 5 starsÂ Â See all reviewsÂ (4 customer reviews)

Best Sellers Rank: #1,206,459 in Books (See Top 100 in Books) #64 inÂ Books > Politics & Social

Sciences > Social Sciences > Library & Information Science > Cataloging #512 inÂ Books >

Politics & Social Sciences > Social Sciences > Library & Information Science > Library Management

#692 inÂ Books > Textbooks > Humanities > Library & Information Science

Customer Reviews

I had to buy this book for my advanced cataloging class and I thought it was an excellent book for catalogers of any age and skill. Every section is short and sweet with exercises (and answers in the back)that help you perfect your skills and knowledge of how to make MARC records as well as to familiarize yourself with AACR2 Rules.I highly recommend this book for someone beginning to learn cataloging or if you just need something for a quick reference guide on homework or at work.

i need this textbook for class, and did not have a choice in purchasing, but it is too brief-not enough details

I had to read this for an intro to cataloging course.The book is useful as supplemental material.All the basics are covered.The exercises were very helpful.

A helpful and very easy to read textbook. Lessons followed with exercises to solidify the material.

[Download to continue reading...](#)

Learn Descriptive Cataloging - Second North American Edition (Library Education Series) Catalog It! A Guide to Cataloging School Library Materials, 3rd Edition: A Guide to Cataloging School Library Materials Introduction to Cataloging and Classification, 10th Edition (Introduction to Cataloging & Classification (Paperback)) Learn German Step by Step: German Language Practical Guide for Beginners (Learn German, Learn Spanish, Learn French, Learn Italian) Materials North American

Edition w/Online Testing: Materials - North American Edition, Second Edition: engineering, science, processing and design Manheimer's Cataloging and Classification, Fourth Edition, Revised and Expanded (Books in Library and Information Science Series) Unlocking the Mysteries of Cataloging: A Workbook of Examples (Library and Information Science Text Series) Cats: The Cool Cat Fun Facts & Amazing Pictures eBook Guide - Cat Supplies - Cat Gifts, Pet Supplies, Cat Sense, Childrens Books, Children's Education, Education Books, Learning Resources, Education The Education of the Child: And Early Lectures on Education (Foundations of Waldorf Education) Catalog It!: A Guide to Cataloging School Library Materials (2nd Edition) Catalog It!: A Guide to Cataloging School Library Materials, 3rd Edition Organizing Audiovisual and Electronic Resources for Access: A Cataloging Guide, 2nd Edition (Library and Information Science Text (Paperback)) North Korea: The Definitive Guide to Understanding the Hermit Kingdom (history of Korea, division of Korea, real north Korea, escape from North Korea, kim jong un, kim jong il, nuclear weapons) Neotectonics of North America: Decade Map Volume to Accompany the Neotectonic Maps, Part of the Continent-Scale Maps of North America (Geology of North America) Manheimer's Cataloging and Classification: A Workbook (Books in Library and Information Science) Atlas of Descriptive Embryology (7th Edition) American Indians and the Law: The Penguin Library of American Indian History (Penguin's Library of American Indian History) DENTAL ANATOMY AND PHYSIOLOGY (1913) Descriptive and Applied Roget's Thesaurus of Words for Writers: Over 2,300 Emotive, Evocative, Descriptive Synonyms, Antonyms, and Related Terms Every Writer Should Know The Cleveland Herbal, Botanical, and Horticultural Collections: A Descriptive Bibliography of Pre-1830 Works from the Libraries of the Holden Arbore

[Dmca](#)